

Job Description



Oxford
Centre for
Mission Studies

Job Title	OCMS Research Tutor (Academic Post)
Date	13 October 2026
Reports to	Academic Dean
No. of Direct Reports	0
Function (Faculty/Admin)	Faculty
Key Collaborative Relationships	Stage Leaders, Registrar, fellow faculty and administrative staff
Main purpose of the role	To help fulfil the vision and mission of OCMS by supporting the effective delivery of the PhD programme, guiding PhD and Guided Research (GRP) students, and contributing to the advancement of mission research scholarship.
Key Objectives/ Principal Accountabilities	1. To mentor students, enabling them to develop their proposal, submit to registration with the university and build a supervisory team. 2. To fulfil the role of Director of Studies/House Tutor for registered students, providing students with pastoral care, academic counsel, and regular encouragement in their research programme. 3. To supervise PhD students when they are focused on areas of personal expertise. 4. To provide informal guidance to Guided Research Programme (GRP) students as appropriate. 5. To serve on transfer panels, pre-viva examinations and as internal examiner or chair in vivas. 6. To assist in the vetting of OCMS PhD student applicants. 7. To contribute to research at OCMS through lectures, seminars, and articles that contribute to the vision and mission of OCMS. 8. To participate in and contribute to the spiritual life of the OCMS community, including but not limited to regular participation in Chapel and leading services when called upon. 9. To ensure that the vision and mission of OCMS are upheld and that the institution is promoted in various international fora. 10. To take on additional tasks, as appropriate, as assigned by the Executive Director or Academic Dean.
Job Requirements/ Person Specification	Essential: 1. PhD in any of the following fields: missiology; world Christianity; theology and anthropology/sociology; religious studies; Biblical studies (NT or OT) 2. Experience in doctoral research supervision (preferably supervision of at least two PhD candidates through to completion) 3. At least one published research monograph 4. At least several peer-reviewed articles or equivalent scholarly publications such as book chapters 5. Other relevant professional experience may be taken into consideration

Job Description



Oxford
Centre for
Mission Studies

	6. Ability to work collaboratively with faculty and staff 7. Ability to assess and evaluate scholars' progress and participate in examination processes 8. Ability to support students from a wide variety of ethnic and academic backgrounds 9. Ability to lead within their own sphere of responsibility, appropriately taking initiative within their designated area yet being appropriately accountable to the Academic Dean 10. Administrative skills and efficiency 11. Personal and spiritual maturity 12. Commitment to the vision, mission and ethos of OCMS 13. Ability to nurture personal growth and spiritual life and contribute to others in a similar way. Desirable: 1. Understanding and experience in the academic processes involved in obtaining a higher degree MPhil/PhD 2. Ability to think ahead, see the 'big picture' and work in a future facing way, rather than managing the present alone
Applying Your Christian Faith to This Role	Because of the essential Christian context in which the role will be performed, the role is subject to an occupational requirement under the Equality Act that the post-holder be a practising Christian. Each working week will involve times of collective prayer and worship, together with shared reflections on the work of Jesus Christ. All members of staff at OCMS are expected to actively participate in these shared times and members of staff take it in turns to lead prayer meetings, Chapel times and other moments of collective worship. There will be many ways you will be able to apply your Christian faith and the outworking of your faith to the context of OCMS. The list below gives some of the expectations of this role but is not exhaustive or intended to limit you: ● contributing to times of prayer, worship and study of Scripture (this can be for the whole team or just smaller groups, individuals, or at the start of general meetings) ● participating in retreats, days of prayer and fasting, etc. ● committing to private prayer for the work associated with this role, our students and colleagues ● working in such a way so as to reflect biblical principles of leadership and service ● applying biblical principles of godly stewardship to operational responsibilities ● to be open and obedient to God's voice and direction in relation to any strategic matter and to always seek His will above all else.