

Person Specification

Maternity Cover Young Adults & Digital Engagement Co-ordinator

ATTRIBUTES/SKILLS	ESSENTIAL	DESIRABLE
Education/Professional Qualifications	Minimum of two years' experience in an engagement or communication role	Recognised qualifications in digital media/tools
Experience	- Working with a Wordpress website - Managing social media channels for a charity, business or organisation - Use of Canva to create digital media - Using webtools to reach 18 – 30 year-olds	- Use of webtools, e.g Woo Commerce - Previous work experience in a Christian or mission organisation
Knowledge and Skills	- Excellent interpersonal skills - Confident and creative communicator - Well organised with good time management - Ability to multi-task - Good writing skills with a high level of accuracy - Understanding of and appreciation for world mission	Videography/photography
Personal Qualities	- Flexibility - Ability to work collaboratively in a small team and on own initiative - Self-motivated - Ability to receive constructive feedback and grow professionally	