



Relationship Manager USA

Position Profile





The Organisation

Our vision is to see skilled and educated young people, inspired by faith, hope and love, transforming their communities.

Fields of Life has over thirty two years' experience of working in East Africa with projects in Uganda, Rwanda, and South Sudan. Headquartered in Lisburn, Northern Ireland, Fields of Life seeks to transform the lives of the most vulnerable and marginalised people in East Africa through the provision of quality education, clean water, health promotion and other community-based programmes. We seek to strengthen and empower local churches and partners in East Africa to be the drivers of change in their own communities. More information on the charity can be found at www.fieldsoflife.org

The Role

The Relationship Manager USA is a key member of the Fields of Life (FOL) fundraising team, reporting to the Grants and Partnerships Manager. The position incorporates a blend of fundraising strategy, researching, networking, presenting, fundraising, relationship building, and cultivating long-lasting relationships on behalf of Fields of Life. This role involves being the “face” of Fields of Life to major donors and high-net-worth individuals in USA, and regular travel is a key aspect.

This role will be based in Lisburn, Northern Ireland, but will require regular travel to USA to cultivate relationships and grow income there. Much of the role will be done online, and flexibility will be required to accommodate time differences. The role requires someone with entrepreneurial and “can do” attitude who is willing to make something happen from a small base.

Location: Lisburn, Northern Ireland, or remote with regular travel to Lisburn office.

Salary: Competitive

Interview dates: Early December 2025

Duties and Responsibilities

Fundraising Strategy

- To work with the Grants and Partnerships Manager to establish a strong fundraising strategy for major donors and high-net-worth individuals in USA.
- To research current and prospective major donors to Fields of Life USA across the Fields of Life network, board members, and through databases.
- To create compelling and inspiring fundraising proposals and documents to inspire existing and new major donors.

Fundraising & Networking

- To grow major donor income for Fields of Life USA.
- To attend and explore high-net-worth networks in USA.
- To organise events that create opportunities for building relationships with new and existing donors.
- To keep donors informed about the difference they are making through thanking, preparing quality and timely reports, and other bespoke communication.
- To collaborate with other members of the major gifts team to connect and build relationships with corporates and trusts and foundations.



Cultivating Relationships

- To be responsible for building strong and long-lasting relationships on behalf of Fields of Life, championing the work of Fields of Life and highlighting projects and campaigns.
- To meet and establish relationships with new and prospective major donors and make financial asks.
- To keep the CRM system well documented with accurate and well-stewarded donor information.
- To set up regular online calls and phone calls to donors and prospective donors.
- To travel to meet and present to donors across USA.
- To travel to East Africa with major donors, showcasing Fields of Life programmes.

Other

- To work closely with the CEO to manage and inspire FOL-USA Board.
- To work alongside and encourage the wider fundraising team in meeting their goals.
- To participate and sometimes lead weekly devotions and prayer meetings.
- To pray for the work and financial needs of Fields of Life.
- To do anything else that may be required by the CEO or Grants and Partnerships Manager that will aid in fulfilling Fields of Life's goals and ambitions



Fields of Life DNA

Humble

We are a talented team with talented individuals, but it is never all about us. We work for God, for each other, and we want to use our talents for good. No job is “beneath us” and no task too small. We are servant hearted, keeping our feet grounded and thanking God for our blessings.

Passionate

This is not just “a job.” We perform our roles to the best of our abilities because we are passionate about what we do. We want to be the best we possibly can be, and make our team proud, so that we can impact as many children and young people as possible.

Can-do attitude

We don't grumble or gossip. We inspire others with our positive influence. When the task ahead looks hard, we roll our sleeves up get the job done. Anyone can spot the problems, but we focus on solutions. We take responsibility and ownership of problems. We do not need to be managed but thrive in situations where we are given the freedom to create and mould something.

Compassionate

We care about our colleagues, our partners, and the children we serve. We prioritise relationships and apply grace where it is needed. We are not afraid of hard decisions, but we want every decision we make to be seasoned with grace and grounded on our love and care for others.

Honest

We are honest and transparent. We tell the truth, and don't hide things, even when it costs us. We are accountable to God, to each other, to our supporters, and to the children and young people we serve.

Faith-filled

We are God-fearing. We don't claim to have all the answers, but we passionately want to live out our faith. We pray together, we encourage each other, and seek to build each other up in our faith.

Encouraging

We go out of our way to build each other up and encourage each other. We seek to develop others and to bring out the best in each other. Empowering others is at the heart of everything that we do.

Application Details

Please submit your CV along with a covering letter (maximum one page) to recruitment@fieldsoflife.org explaining why you are suitable for and interested in this role. Please demonstrate how your skills, experience and personal qualities meet with requirements of this role and why you are interested in the work of Fields of Life.

Deadline for applications: Monday 17th November 2025 12:00 (GMT) A provisional date for the first round of interviews is the week commencing 8th December 2025.

If you have any questions about the role, please contact us at recruitment@fieldsoflife.org.



